

Special Meeting Minutes
Harris County Emergency Services District No. 7

The Board of Commissioners of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** held a special meeting on **March 10, 2020 at 6:30 p.m.** at the following location in the District, **Spring Fire Department Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

Bob Schmanski	President	(Present)
Gayle Fuller	Vice-President	(Present)
Keith Willingham	Secretary	(Present)
Todd Anderson	Treasurer	(Absent)
Melanie Gander	Asst. Treasurer	(Absent)

Also in attendance:

Scott Seifert, Fire Chief, Spring Fire Department
Scott Schoonover, Spring FD Deputy Chief
John Peeler, Coveler & Peeler, District Legal Counsel
Tim Burke, Spring FD IT Manager
Shannon Taylor, HCESD7 Administrative Assistant

Call meeting to order

Commissioner Schmanski called the meeting to ORDER at 6:30 p.m.

To receive public comment

No public comment was made.

To review and take action to cancel the election

No new candidate applications were submitted, only by current board members who wish to remain on the board. President Bob Schmanski, Treasurer Todd Anderson and Assistant Treasurer Melanie Gander filed their applications. Motion to accept the applications and declare no need for an election, made by Commissioner Willingham, second by Commissioner Schmanski. Motion approved 3-0.

To review and take action on District technology needs including acquisition of computers and other equipment.

Commissioner Schmanski requested purchasing department computers or iPads for the board members, that will allow them to effectively conduct department business. IT Manager Tim Burke researched various Microsoft computers and equipment. Mr. Burke estimated each unit around \$1,000.00. (supplies, etc.) An iPad Pro is estimated between \$600-\$700 each with a data plan. Motion by Commissioner Schmanski to authorize Tim Burke to proceed with purchasing new computers for the board members and not to exceed \$6,000.00 second by Commissioner Fuller. Motion approved 3-0.

To review and take action regarding request by overlapping EMS agencies to lease space in District stations and authority of Spring Fire Department with regard to the same.

Commissioner Schmanski discussed a need to reduce Spring Fire Department's EMS responses and have Cypress Creek EMS respond to more medical runs. Chief Seifert offered benefits to having an ambulance staff at another Spring fire station. Motion to staff Station 74 with Cypress Creek EMS ambulance service, by Commissioner Schmanski and second by Commissioner Fuller. Motion approved 3-0.

7:15 p.m. CLOSED SESSION

To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

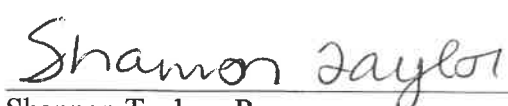
7:24 p.m. RECONVENE FROM CLOSED SESSION

7:24 Adjourn.

There being no further business brought before the Board, or any further public comment, Commissioner Fuller motioned to adjourn, Commissioner Willingham second the motion. Motion approved 3-0.



Commissioner Keith Willingham
District Secretary



Shannon Taylor, Preparer