

**Special Meeting Minutes**  
**Harris County Emergency Services District No. 7**

The Board of Commissioners of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** held a special meeting on **November 11, 2021 at 6:30 p.m.** at the following location in the District, **Spring Fire Department Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

<b>Melanie Gander</b>	<b>President</b>	<b>(Present at the meeting location )</b>
<b>Gayle Fuller</b>	<b>Vice-President</b>	<b>(Absent)</b>
<b>Keith Willingham</b>	<b>Secretary</b>	<b>(Present at the meeting location)</b>
<b>Todd Anderson</b>	<b>Treasurer</b>	<b>(Present at the meeting location)</b>
<b>David Mills</b>	<b>Asst. Treasurer</b>	<b>(Absent)</b>

**Also in attendance:**

John Peeler, Coveler & Peeler, District Legal Counsel - **(Present via Tele-Conference)**  
Greg Thrower, Special Legal Counsel for real estate, - **(Present via Tele-conference)**  
Tim Burke, Spring FD IT Manager - **(Present at the meeting location)**  
Shannon Taylor, HCESD7 Administrator - **(Present at the meeting location)**

**Call meeting to order.**

Commissioner Melanie Gander called the meeting to **ORDER** at 6:30 p.m.

**To receive public comment.**

No public comment was made.

**6:33p.m. ENTER CLOSED SESSION**

Closed Sessions, the Board included Legal Counsel John Peeler (Via Tele-Conference) for items 3 and 4. and Greg Thrower (Via Tele-Conference) for item 4.

- 3. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**
- 4. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

**6:47 p.m. RECONVENE FROM CLOSED SESSION**

- 5. To review and take action on lawsuits or claims, including against Brookstone, LP regarding construction claims.**

No action taken by the Board.

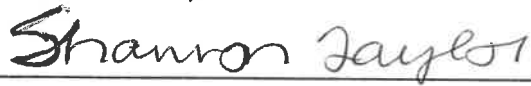
- 6. To review and take action on real estate matters, including the sale or purchase of real property and any actions related to same, including site work, permits, encumbrances, and the engagement or termination of services related to the sale or purchase of real property or related actions.**

Commissioner Gander moved to lower the umbrella insurance policy to \$5,000,000.00 per occurrence and include XCU coverage for explosion, collapse and underground; regarding the Storm Water Detention Pond/Drainage Easement and Development Agreement for the James C. Leo property. Second by Commissioner Anderson. Motion approved 3-0.

Commissioner Gander moved to remove reference to Tom Lankford on water line design, regarding the Escrow Agreement for the James C. Leo property. Second by Commissioner Willingham. Motion approved 3-0.

There being no further business brought before the Board, or any further public comment. Motion to adjourn made by Commissioner Gander. The meeting is adjourned at 6:48 p.m.

  
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Commissioner Keith Willingham  
District Secretary

  
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Shannon Taylor, Preparer