

Special Meeting Minutes
Harris County Emergency Services District No. 7

The Board of Commissioners of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** held a special meeting on **August 10, 2020 at 6:30 p.m.** at the following location in the District, **Spring Fire Department Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

The District Board of Commissioners met in person and via tele-conference; due to the status of COVID-19 in the County, allowed other persons to appear via teleconference to provide information and counsel to the Board.

Bob Schmanski	President	(Present at the meeting location)
Melanie Gander	Vice President	(Present Via Tele-Conference)
Keith Willingham	Secretary	(Present at the meeting location)
Todd Anderson	Treasurer	(Absent)
Gayle Fuller	Asst. Secretary/Treasurer	(Present at the meeting location)

Also in attendance:

Scott Seifert, Fire Chief, Spring Fire Department - (Present at the meeting location)
Robert Logan, Spring FD Assistant Fire Chief - (Present Via Tele-Conference)
Jerod Davenport, Spring FD Deputy Chief - (Present at the meeting location)
Joel Crenshaw, Spring FD Deputy Chief - (Present Via Tele-Conference)
Terry Lynch, JT Lynch Company, LLC - (Present at the meeting location)
Andy Lynch, JT Lynch Company, LLC - (Present Via Tele-Conference)
Jeff Lynch, JT Lynch Company, LLC - (Present Via Tele-Conference)
Renee Butler, McLennan & Assoc., District Bookkeeper - (Present Via Tele-Conference)
Tim Burke, Spring FD IT Manager - (Present at the meeting location)
Shannon Taylor, HCESD7 Administrator - (Present at the meeting location)
John Peeler, District Legal Counsel – (Present Via Tele-Conference)

Call meeting to order.

Commissioner Bob Schmanski called the meeting to **ORDER** at 6:32 p.m..

To receive public comment.

No public comment was made.

To review and discuss appraisal values of the District.

No action taken by the Board.

To discuss long range planning for the District and Department.

Commissioner Schmanski said the department is moving forward on the Logistics Building and the Training Center.

No action taken by the Board.

To propose the District 2021 Budget.

Commissioner Schmanski moved to propose the 2021 Total Budget as presented with a total Budget amount of \$25,433,364.05, second by Commissioner Gander. Motion approved 4-0.

To propose the District 2020 ad valorem Tax Rate and schedule any necessary public hearings on same.

Commissioner Schmanski moved to propose a 2020 Tax Rate for maintenance and operations of \$0.09970/\$100, second by Commissioner Willingham. Motion approved 4-0. Counsel noted that since the proposed rate is less than the Voter Approval Tax Rate, there is no requirement to hold the public hearing and adopt the rate by the expedited August 24th deadline. A public hearing and final action to adopt the Tax Rate will take place on September 17, 2020 as part of the regular monthly Board meeting.

To review and take action on matters relating to an election to be held on November 3, 2020.

No action taken by the Board.

To review and act on matters related to financing, payment and acquisition of capital items, including equipment and vehicles, and action on debt, including retiring debt or incurring debt to finance the construction of District facilities or acquire equipment.

No action taken by the Board.

6:46 p.m. ENTER CLOSED SESSION

- 9. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**
- 10. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel.**

Closed Sessions, the Board included Fire Chief Scott Seifert, Deputy Chief Jerod Davenport and Legal Counsel John Peeler, for items 9 and 10. Item 9 included real estate consultants Terry Lynch, Andy Lynch and Jeff Lynch. Item 10 included Legal Counsel John Peeler.

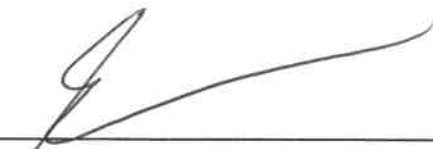
7:21 p.m. RECONVENE FROM CLOSED SESSION

To review and take action on real estate matters, including but not limited to the sale, purchase, lease, permits, platting of/for real property.


Commissioner Schmanski motioned to authorize Terry Lynch to act as the representative for the contracted buyer, post-closing with no changes to the current contract. Second by Commissioner Fuller, motion approved 4-0.

Adjourn.

There being no further business brought before the Board, or any further public comment. Motion to adjourn made by Commissioner Willingham, second by Commissioner Schmanski. The meeting is adjourned at 7:22 p.m.



Commissioner Keith Willingham
District Secretary



Shannon Taylor, Preparer