

Special Meeting Minutes
Harris County Emergency Services District No. 7

The Board of Commissioners of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** held a special meeting on **December 1, 2020 at 5:30 p.m.** at the following location in the District, **Spring Fire Department Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

The District Board of Commissioners met in person, and due to the status of COVID-19 in the County, allowed other persons to appear via teleconference to provide information and counsel to the Board.

Bob Schmanski	President	(Present at the meeting location)
Melanie Gander	Vice-President	(Present at the meeting location)
Keith Willingham	Secretary	(Present at the meeting location)
Todd Anderson	Treasurer	(Present at the meeting location)
Gayle Fuller	Asst. Secretary/Treasurer	(Present Via Tele-Conference)

Also in attendance:

Scott Seifert, Fire Chief, Spring Fire Department - **(Present at the meeting location)**
Scott Schoonover, Spring FD Deputy Chief - **(Present Via Tele-Conference)**
Joel Crenshaw, Spring FD Deputy Chief - **(Present Via Tele-Conference)**
John Peeler, Coveler & Peeler, District Legal Counsel - **(Present Via Tele-Conference)**
Terry Lynch, JT Lynch Company, LLC - **(Present at the meeting location)**
Andy Lynch, JT Lynch Company, LLC - **(Present at the meeting location)**
Jeff Lynch, JT Lynch Company, LLC - **(Present at the meeting location)**
Dalton Smith, Smith-Tex Services LLC - **(Present at the meeting location)**
Terry McDonald, T.L. McDonald Trucking - **(Present at the meeting location)**
Tim Burke, Spring FD IT Manager - **(Present at the meeting location)**
Shannon Taylor, HCESD7 Administrator - **(Present Via Tele-Conference)**

Call meeting to order.

Commissioner Bob Schmanski called the meeting to **ORDER** at 5:30 p.m.

To receive public comment.

No public comment was made.

To review and take action to engage land clearing services for District property, including review of project scope with potential contractors.

The Board discussed clearing the remainder of the James C. Leo tract (Ambrose Mays Survey A-543, 15.1337 acres +/-). Terry McDonald with T.L. McDonald Trucking and Dalton Smith with Smith-Tex Services LLC, each presented the Board their proposals.

6:00 p.m. ENTER CLOSED SESSION

Closed Sessions, the Board included real estate consultants Terry Lynch, Andy Lynch and Jeff Lynch in person and legal counsel John Peeler via telephone.

- 4. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

6:15 p.m. RECONVENE FROM CLOSED SESSION

Adjourn.

There being no further business brought before the Board, or any further public comment. Motion to adjourn made by Commissioner Willingham, second by Commissioner Anderson. The meeting is adjourned at 6:17 p.m.



Commissioner Keith Willingham
District Secretary



Shannon Taylor, Preparer