

**Special Meeting Minutes**  
**Harris County Emergency Services District No. 7**

The Board of Commissioners of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** held a special meeting on **April 28, 2022 at 6:30 p.m.** at the following location in the District, **Spring Fire Department Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

<b>Melanie Gander</b>	<b>President</b>	<b>(Absent)</b>
<b>Gayle Fuller</b>	<b>Vice-President</b>	<b>(Present at the meeting location)</b>
<b>Todd Anderson</b>	<b>Treasurer</b>	<b>(Present at the meeting location)</b>
<b>Keith Willingham</b>	<b>Secretary</b>	<b>(Present at the meeting location)</b>
<b>David Mills</b>	<b>Asst. Treasurer</b>	<b>(Present at the meeting location)</b>

**Also in attendance:**

Scott Seifert, Fire Chief, Spring Fire Department - **(Present at the meeting location)**  
Shannon Taylor, HCESD7 Administrator - **(Present at the meeting location)**

No public comments were offered.

**Call meeting to order.**

Commissioner Gayle Fuller acted as the presiding officer and called the meeting to **ORDER** at 6:30 p.m.

**To receive public comment.**

No public comments were offered.

- 3. To meet in Closed Session under Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**

No closed session was held under item 3 of the agenda.

- 4. To meet in Closed Session under Government Code §551.072 to deliberate on real estate matters.**

No closed session was held under item 4 of the agenda.

- 5. **To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances and legal actions related to real estate.**

Commissioner Fuller moved to approve the Resolution provided by legal counsel regarding the acquisition of 11.1881 acres on Brandt Road, Spring, TX 77373, for a price not to exceed \$2,700,000.00 and to authorize Board officers to take any actions necessary to close the transaction. Second by Commissioner Anderson. Commissioner Willingham abstained from the vote. Motion approved 3-0.

- 6. **To review and take any action regarding construction, improvements, repairs, renovations to real property, facilities and stations, including construction payments, change orders, permits, engaging architect(s) or engineer(s), and selecting contractor(s), including but not limited to administrative or maintenance facilities, training facilities and stations.**

Commissioner Mills updated the board on the status of construction repairs for Station 77. Discussions will continue whether to hire an engineering firm or architect. The Board requests Donald May, Spring FD Maintenance Coordinator attend the next board meeting on May 19, 2022.  
No action taken by the Board.

There being no further business brought before the Board, or any further public comment. Motion to adjourn made by Commissioner Fuller. The meeting is adjourned at 6:35 p.m.

Approved by



Shannon Taylor, Preparer