

Special Meeting Minutes
Harris County Emergency Services District No. 7

The Board of Commissioners of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** held a special meeting on **August 9, 2022, at 6:30 p.m.** at the following location in the District, **Spring Fire Department Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

Melanie Gander	President	(Present)
Gayle Fuller	Vice-President	(Present)
Todd Anderson	Treasurer	(Present)
Keith Willingham	Secretary	(Present)
David Mills	Asst. Treasurer	(Present)

Also in attendance:

Scott Seifert, Fire Chief, Spring Fire Department
John Peeler, District Legal Counsel
Shannon Taylor, HCESD7 Administrator

Call meeting to order.

Commissioner Melanie Gander called the meeting to **ORDER** at 6:46 p.m.

2. Roll call and establish a quorum.

All Harris County Emergency Services District No. 7 Board of Commissioners were present.

3. To receive public comment.

No public comment was made.

4. To propose the District 2023 Budget.

Fire Chief Scott Seifert presented a revised 2023 Budget and discussed the changes from the version presented in July: the department is changing health insurance providers to save on insurance costs to employees; total operating expenses for the District are \$25,487,636.10. Expected total revenue is \$33,421,911.00.

Commissioner Gander moved to approve the revised 2023 Budget as presented. Second by Commissioner Willingham. Motion approved 5-0.

5. To propose the District 2022 Tax Rate.

District legal counsel John Peeler, presented information regarding the 2022 certified estimate of tax values and presented several 2022 tax rate revenue scenarios. Commissioner Mills moved to propose the total tax rate at \$0.09390 / \$100. Second by Commissioner Gander. Motion approved 5-0.

6. To schedule a public hearing regarding the District's 2022 tax rate and the date of the meeting to adopt.

The Board set a date of September 8, 2022 at 6:30 p.m. for a special meeting to conduct the Public Hearing on the proposed Tax Rate and to take final action on the rate. The Board noted they will hold the District regular meeting immediately following the special meeting.

7. To authorize District counsel to publish the necessary 2022 Tax Rate setting notices.

No action taken by the Board.

8. To review and take action on matters relating to an election to be held on November 8, 2022:


- a. Approve an Order of Election under Texas Tax Code Section 26.07.
- b. To review and take action to hold an election jointly with other jurisdictions.
- c. To review and take action to contract with Harris County Elections Office for election services.
- d. To consider and take action on such other Orders, Resolutions and related matters as required or appropriate to call for the District election.

The Board noted that no action was necessary on item 8 as the proposed rate is less than the District Voter Approval Tax Rate.

There being no further business brought before the Board, or any further public comment. Motion to adjourn made by Commissioner Gander. The meeting was adjourned at ~~7:05 p.m.~~



District Secretary



Shannon Taylor, Preparer