

Special Meeting Minutes
Harris County Emergency Services District No. 7

The Board of Commissioners of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** held a special meeting on **December 11, 2023, at 6:30 p.m.** at the following location in the District, **Spring Fire Department Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

Melanie Gander	President	(Present)
Gayle Fuller	Vice-President	(Present)
Todd Anderson	Treasurer	(Present)
Keith Willingham	Secretary	(Present)
David Mills	Asst. Treasurer	(Absent)

Also in attendance:

Scott Seifert, Fire Chief, Spring Fire Department
John Peeler, Coveler & Peeler, District Legal Counsel
Greg Thrower, Thrower Law, Special Legal Counsel for real estate
Carole Thrower, Thrower Law
Shannon Taylor, HCESD7 Administrator

Call meeting to order.

Commissioner Gander called the meeting to **ORDER** at 6:30 p.m.

2. To receive public comment.

No public comment was made.

6:31 p.m. ENTER CLOSED SESSION

Closed Session, the Board convened in Closed Session and included District Legal Counsel, John Peeler, real estate counsel Greg Thrower, Carole Thrower, and Fire Chief Scott Seifert.

3. To meet in Closed Session under Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.

- 4. To meet in Closed Session under Government Code §551.072 to deliberate on real estate matters.**

7:24 p.m. RECONVENE FROM CLOSED SESSION

- 5. To review and take any action regarding construction, improvements, repairs renovations to real property, facilities and stations, including construction payments, change orders, permits, engaging architects(s) or engineers(s), and selecting contractor(s), including but not limited to administrative or maintenance facilities, training facilities and stations.**

No action taken by the Board.

- 6. To review and take any action regarding real estate, including sale, purchase lease, platting, utilities, encumbrances, maintenance and legal actions related to real estate.**

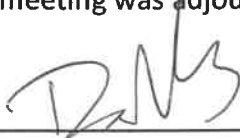
Commissioner Gander moved to authorize Chief Seifert to negotiate purchase the right-of-way designated for the extension of Greenfield Road within the District's Training Field Property under the terms as discussed in closed session and to present the Board with a contract for same as soon as practicable. Second by Commissioner Anderson. Motion approved 4-0.

The Board noted the purchase was related to the platting of the Training Field Property and safe development of District facilities on said property.

Commissioner Gander moved to authorize the replat team consisting of Mr. Thrower, Mr. Peeler, Chief Seifert and South Texas Surveying to correspond with City of Houston and Harris County staff in order to identify and remediate any items objectionable to the City and County with regard to the plat application for the District Training Field Property. Second by Commissioner Anderson. Motion approved 4-0.

Commissioner Gander moved to authorize Chief Seifert, in consultation with counsel and South Texas Surveying, to facilitate the filing of the plat application, including authorizing signatures by Board officers for any application documents necessary to effectuate the platting per the District's construction and development plans for the property and to approve any requirements from the City of Houston which would not degrade the District's ability to use the Property per the District's construction and development plans. Second by Commissioner Anderson. Motion approved 4-0. Second by Commissioner Anderson. Motion approved 4-0.

There being no further business brought before the Board, or any further public comment. Motion to adjourn made by Commissioner Gander. The meeting was adjourned at 7:28 p.m.



District Secretary



Shannon Taylor, Preparer