

MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Notice is hereby given that **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** will hold a meeting on **July 2, 2024, at 6:30 p.m.**, at the following location in the District: **District Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

The District will consider and act upon the following matters:

1. Call meeting to order.
2. To receive public comment.
3. To recognize a vacancy on the Board of Commissioners due to ineligibility of re-elected Commissioner Todd Anderson and take action to fill the vacancy under Health and Safety Code § 775.0445.
4. To elect Board officers.
5. To meet in Closed Session under Gov't Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
6. To meet in Closed Session under Gov't Code §551.072 to deliberate on real estate matters.
7. To meet in Closed Session under Gov't Code §551.074 to discuss personnel matters.
8. To review and take any action regarding construction, improvements, repairs, renovations, maintenance of/to real property, facilities and stations, including construction payments, change orders, permits, engaging architect(s) or engineer(s), and selecting contractor(s), including but not limited to administrative or maintenance facilities, training facilities and emergency services stations.
9. To review and act on agreement(s) with Harris County Municipal Utility District ("MUD 249") regarding annexation of Harris County Emergency Services District No. 7 ("ESD 7") property into MUD 249 and provision of utility services to ESD 7 facilities by MUD 249.
10. To review and act on financial matters including financial report, investments, depository institutions, depository security agreements, audits, Investment Policy, District bills, access to investment accounts and designation of bookkeeping and accounting duties and services.
11. To review and act on amendments to District budgets.
12. To review and act on administrative matters related to meeting documents, including approval of agreements and costs for software.
13. To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance and legal actions related to real estate.
14. To review and act on interlocal agreements with other emergency services districts regarding the use or lease of facilities and maintenance of same.

15. To review and act on matters related to financing, payment and acquisition of capital items, including equipment and vehicles, and action on acquisition/construction financing of same, including retiring or incurring financing for the construction of District facilities or acquisition of vehicles and equipment.
16. To review and act on sales tax matters.
17. To review and act regarding insurance.
18. To review and take action on records management matters.
19. Fire Department report on activities, including current and long-range information exchange, and action on requests for Department purchases.
20. To review and act regarding the disposition of surplus and salvage property.
21. To review and act on matters related to communications, dispatching, or traffic preemption, including interlocal agreements, contracts, or purchasing equipment.
22. Receive ESD committee reports, including Legislative and Governmental Relations matters.
23. To review and act on personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention and evaluation of District employees, including District Fire Chief, command staff, administrative staff, and suppression personnel.
24. To review and approve minutes of prior meetings.
25. To review and act to schedule the next regular monthly meeting date and discussion the addition of items to place on the next meeting agenda.
26. Adjournment.



**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 7**

By: _____

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