

# **MEETING NOTICE**

## **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7**

Notice is hereby given that **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** will hold a meeting on **Thursday, July 17, 2025, at 6:30 PM**, at the following location in the District: **District Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

The District will consider and act upon the following matters:

- 1. Call meeting to order.**
- 2. To receive public comment.**
- 3. To meet in Closed Session under Gov't Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**
- 4. To meet in closed session under Government Code §551.076 to deliberate regarding security devices or security audits.**
- 5. To meet in Closed Session under Gov't Code §551.072 to deliberate on real estate matters.**
- 6. To meet in Closed Session under Gov't Code §551.074 to discuss personnel matters.**
- 7. Consent Agenda - The following items are considered routine and will be acted upon in one motion:**
  - 7.1 Approve minutes of prior meeting.**
  - 7.2 Listing of Bills Paid - Includes Checks, ACH, e-checks.**
  - 7.3 Payroll Disbursements.**
  - 7.4 Budget to Actual Reports - Maintenance & Operations, Capital Projects, Debt Service.**

- 7.5 Bank and Investment Summary - Details of Cash and Investments.
- 7.6 Sales Tax Report - To review and act on Sales Tax matters.
- 7.7 Surplus and Salvage Property - To review and act regarding the disposition of Surplus and Salvage property.
- 7.8 Workers Comp Claims.

**8. Action Items, including:**

**The Action Items section is where items requiring Board consideration, deliberation, and vote action are placed. The Board may vote on a properly seconded motion, may vote to table an item, or, by doing nothing at all, may take no action on an item.**

- 8.1 Real Estate - To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance and legal actions related to real estate.
- 8.2 Construction - To review and take any action regarding construction, improvements, repairs, renovations, maintenance of/to any District real property and improvements, buildings, facilities and stations, including change orders, pay apps, permits, engaging architect(s) or engineers(s), and contractor(s).
- 8.3 Payment of Non-Recurring Bills.
- 8.4 Capital Acquisitions – To review and act regarding the acquisition of personal property, equipment and capital items, including firefighting vehicles.
- 8.5 Financing Capital Items – To review and act on matters related to financing expenditures for items exceeding current budgets, including vehicle acquisition financing, construction financing, incurring or retiring debt.
- 8.6 To approve Draft 2024 Audit Report.

**9. Preliminary Draft of the 2026 Budget.**

**10. Municipal Information Services Comprehensive Review for HCESD7.**

11. **Chief's Report on Activities - Including current and long-range information exchange and action on requests for purchases.**
12. **Receive ESD Committee reports, including Legislative and Governmental Relations matters.**
13. **To review and act on personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention and evaluation of District employees, including District Fire Chief, command staff, administrative staff, and suppression personnel.**
14. **To review and act to schedule the next regular monthly meeting date and discussion the addition of items to place on the next meeting agenda.**
15. **Adjournment.**



HARRIS COUNTY  
EMERGENCY SERVICES DISTRICT NO. 7

JACKIE SMITH, Executive Assistant

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