

MEETING NOTICE

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Notice is hereby given that **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** will hold a meeting on **September 18, 2025, at 6:45 PM**, at the following location in the District: **District Administration, 656 East Louetta Road, Spring, Texas 77373.**

The District will consider and act upon the following matters:

- 1. Call meeting to order.**
- 2. To receive public comment.**
- 3. To meet in Closed Session under Gov't Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**
- 4. To meet in Closed Session under Gov't Code §551.072 to deliberate on real estate matters.**
- 5. To meet in Closed Session under Gov't Code §551.074 to discuss personnel matters.**
- 6. Consent Agenda - The following items are considered routine and will be acted upon in one motion:**
 - 6.1 Approve minutes of prior meeting.**
 - 6.2 Listing of Bills Paid - Includes Checks, ACH, e-checks.**
 - 6.3 Payroll Disbursements.**
 - 6.4 Budget to Actual Reports - Maintenance & Operations, Capital Projects, Debt Service.**
 - 6.5 Purchase Orders.**

- 6.6 Bank and Investment Summary - Details of Cash and Investments.
- 6.7 Sales Tax Report - To review and act on Sales Tax matters.
- 6.8 Surplus and Salvage Property - To review and act regarding the disposition of Surplus and Salvage property.
- 6.9 Workers Compensation Claims.

7. Action Items, including:

The Action Items section is where items requiring Board consideration, deliberation, and vote action are placed. The Board may vote on a properly seconded motion, may vote to table an item, or, by doing nothing at all, may take no action on an item.

- 7.1 Real Estate - To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance and legal actions related to real estate.
- 7.2 Construction - To review and take any action regarding construction, improvements, repairs, renovations, maintenance of/to any District real property and improvements, buildings, facilities and stations, including change orders, pay apps, permits, engaging architect(s) or engineers(s), and contractor(s).
- 7.3 Payment of Non-Recurring Bills.
- 7.4 Financing of Capital items - To review and act on matters related to financing, payment and acquisition of capital items, including equipment and vehicles, and action on acquisition/construction financing of same, including retiring or incurring financing for the construction of District Facilities or acquisition of vehicles and equipment.
- 7.5 To review and act to designate one mailing address and one electronic mail address for receiving written requests for public information under Gov't Code §552.234 and review procedures for receiving and responding to Public Information Act requests.

8. To review and act on matters related to interlocal agreement with Harris County for the provision of emergency response services to the Harris County Toll Road System.
9. Chief's Report on Activities - Including current and long-range information exchange and action on requests for purchases.
10. Receive ESD Committee reports, including Legislative and Governmental Relations matters.
11. To review and act on personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention and evaluation of District employees, including District Fire Chief, command staff, administrative staff, and suppression personnel.
12. To review and act to schedule the next regular monthly meeting date and discussion the addition of items to place on the next meeting agenda.
13. Adjournment.



HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 7

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