

MEETING NOTICE

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Notice is hereby given that **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 7** will hold a meeting on **October 16, 2025 at 6:30 PM**, at the following location in the District: **District Administration Building, 656 East Louetta Road, Spring, Texas 77373.**

The District will consider and act upon the following matters:

- 1. Call meeting to order.**
- 2. To receive public comment.**
- 3. To meet in Closed Session under Gov't Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.**
- 4. To meet in Closed Session under Gov't Code §551.072 to deliberate on real estate matters.**
- 5. To meet in Closed Session under Gov't Code §551.074 to deliberate regarding personnel matters, including District employees, District Command Staff, District Fire Chief and District Board of Commissioners.**
- 6. Consent Agenda - The following items are considered routine and will be acted upon in one motion:**
 - 6.1 Approve minutes of prior meeting.**
 - 6.2 Listing of Bills Paid - Includes Checks, ACH, e-checks.**
 - 6.3 Payroll Disbursements.**
 - 6.4 Budget to Actual Reports - Maintenance & Operations, Capital Projects, Debt Service.**

- 6.5 Purchase Orders.
- 6.6 Bank and Investment Summary - Details of Cash and Investments.
- 6.7 Sales Tax Report - To review and act on Sales Tax matters.
- 6.8 Surplus and Salvage Property - To review and act regarding the disposition of Surplus and Salvage property.
- 6.9 Workers Compensation Claims.

7. Action Items, including:

The Action Items section is where items requiring Board consideration, deliberation, and vote action are placed. The Board may vote on a properly seconded motion, may vote to table an item, or, by doing nothing at all, may take no action on an item.

- 7.1 Real Estate - To review and take any action regarding real estate, including sale, purchase, lease, platting, utilities, encumbrances, maintenance and legal actions related to real estate.
- 7.2 Construction - To review and take any action regarding construction, improvements, repairs, renovations, maintenance of/to any District real property and improvements, buildings, facilities and stations, including change orders, pay apps, permits, engaging architect(s) or engineers(s), and contractor(s).
- 7.3 Payment of Non-Recurring Bills.
- 7.4 Quarterly Investment Report.
- 7.5 Investment Policy – Annual review and approval of District Investment Policy.
- 7.6 To review and take any action regarding HCTRA Interlocal Agreement between Harris County and HCESD7.
- 7.7 Financing of Capital items - To review and act on matters related to financing, payment and acquisition of capital items, including equipment and vehicles, and action on acquisition/construction financing of same, including retiring or incurring financing for the construction of District Facilities

or acquisition of vehicles and equipment.

- 7.8 To review and act to approve the purchase of election equipment and warranties and services related to same.
- 7.9 To review and act on matters related to installation of Safe Haven Baby Box at District Fire Station 71.

8. Chief's Report on Activities - Including current and long-range information exchange and action on requests for purchases.

9. Receive ESD Committee reports, including Legislative and Governmental Relations matters.

10. To review and act on personnel matters, including policies, scheduling, evaluations, benefits, compensation, hiring, retention and evaluation of District employees, including District Fire Chief, command staff, administrative staff, and suppression personnel.

11. Non-action item.

- 11.1 To review and discuss composition of the District Board of Commissioners, including procedures to fill vacancies for same. The Board will NOT act to fill any vacancy at this time but may act to establish procedures related to vacancies on the Board.

12. To review and act to schedule the next regular monthly meeting date and discussion the addition of items to place on the next meeting agenda.

13. Adjournment.



HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 7

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